

Pennbrooke Fairways Men's Club By-Laws

Articles of Association

Proposed

Amended & Restated By-Laws

November 20, 2020

Article I

Section 1: Name

The Association shall be called **The Pennbrooke Men's Club** and shall be referred to as **The Men's Club**.

Section 2: Objectives

The Objectives and purpose of The Men's Club shall be to promote membership in the Golf Club, Golf and Good Sportsmanship at Pennbrooke Fairways and any other place its members are participating, and to affect any other objective the board of director's deems appropriate.

Section 3: Parliamentary Procedures

All meetings will be governed by Roberts Rules-of-Order

Article II Membership

Section 1: Eligibility

In order to be eligible for membership in The Men's Club, an applicant must:

- a. Be a member in good standing in the Club at Pennbrooke Fairways
- b. Meet all other terms and conditions of these By-Laws
- c. Members in good standing who have a houseguest staying with them may request that their houseguest play with them, in their foursome. The scheduler will accommodate this request whenever possible.

Section 2: Privileges

All members in good standing in The Men's Club shall have a right to:

- a. Attend and vote at all regularly scheduled meetings
- b. Participate in any tournament or event of The Men's Club
- c. Be on any committee of The Men's Club
- d. Hold any office within The Men's Club

Section 3: Obligations

1. In order to maintain in good standing membership in The Men's Club all members have the following obligations:

- a. Each member shall pay annual dues as established by the Executive Committee prior to the first round played after October 31st of each year
- b. Each member shall be responsible for any assessments by The Men's Club, which has been approved by a majority vote of the members at a regular or special meeting.
- c. A member shall be automatically suspended from The Men's Club for failure to maintain membership in The Club at Pennbrooke Fairways or non-payment of annual dues or assessments as stated in paragraph b. above.
- d. A suspended member may be reinstated by reestablishing his membership in The Club at Pennbrooke Fairways and or by paying his annual dues.
- e. Prospective members may golf with The Men's Club for three (3) consecutive weeks, scratch play, at which time the individual must join by paying the annual dues.
- f. Each Men's Club player must have a handicap established in the GHIN system (or other approved handicapping system). For Men's Club play purposes, 30 is the maximum handicap that will be allowed/used.
- g. Cut-off time for signing up for Men's Club play will be 5:00 pm two days before the scheduled play date. The scheduler may, or may not, be able to accommodate members who miss the cut-off day/time, depending upon schedule conditions and planned competition.
- h. Prize money for previous week's competition is distributed each week as players report in for scheduled play.
- i. All Men's Club members are required to wear proper golf attire and to register in the Pro Shop prior to play.
- j. In order to play in the annual Men's Club Championship Tournament, entrants must fulfill the conditions of these by-laws and be a member in good standing. In the Men's Club Tournament, a member has to have an established handicap from a specific tee or play back tees as determined by the tournament director.

k. Men's Club players are allowed to declare their tee preference. The scheduling committee must be advised of this declaration. Henceforth, members must play from these tees at all times. This rule is designed to enhance the enjoyment of golf. It is recommended that player's average driving distance be used as a guide in determining from which tees to play. The Championship Tournament committee has the right to modify this rule.

ARTICLE III

Officers

Section 1: Officers

The officers of The Men's Club shall be the President, Vice President, Secretary, and Treasurer. Each officer shall be elected at the regularly scheduled meeting in February, and shall be for a term of two (2) years.

Section 2: Election Procedure

Nominations of candidates for the offices of President, Vice President, Secretary and Treasurer shall be by a nominating committee.

- a. The president shall appoint a nominating committee who will report its nominees at the annual meeting for elections.
- b. Additional candidates may be nominated at the annual meeting in which officers are to be elected, by nomination and second from the floor.
- c. Members so nominated must signify their willingness to hold office
- d. The voting for officers shall be by a show of hands. If more than one person is nominated for the same office, the voting will be by secret ballot.
- e. A candidate for office must receive a majority vote of the members present voting in the election.
- f. In the event of a tie, one or more additional secret ballots will be required.
- g. Officers elected at the annual meeting will assume office at the end of the February meeting.
- h. Election of the Vice President and Secretary shall take place on odd numbered years, and the election of the President and Treasurer shall take place on even numbered

years.

Section 3: Duties of Officers

President:

- a. Preside at any scheduled meeting of The Men's Club
- b. Appoint such committees as shall, in his judgment, be necessary, and designate the chairman thereof.
- c. Vote only in the event it is necessary to break a tie, excluding elections.
- d. Sign checks authorized by The Men's Club.

Vice President:

- a. Preside in the absence of the President.
- b. Serve as Parliamentarian and advisor on all by-laws of The Men's Club if called upon to do so.
- c. Serve as Sergeant-At-Arms if necessary or if requested by the President.
- d. Serve as board liaison to all committees.

Secretary

- a. Take accurate minutes at all regularly scheduled meetings and any other meetings.
- b. Preside over meetings in the absence of the President and Vice-President.
- c. Handle all Correspondence of The Men's Club.
- d. Assume the responsibility of the treasurer, in his absence.

Treasurer

- a. Collect all monies belonging to or due The Men's Club.
- b. Submit a financial report to The Men's Club at each meeting.
- c. Sign checks and make payments authorized by The Men's Club.
- d. Assume the responsibility of the secretary, in his absence.

Section 4: Executive Committee

- a. The Executive Committee shall consist of the President, Vice-President, Secretary, and Treasurer
- b. The Executive Committee should meet prior to the regular or special meeting to prepare items for presentation to the general membership. These meetings may be

called by the President by providing notice through the in-house mail system and/or by telephone.

c. The Executive Committee shall have the authority to fill the un-expired term of any officer.

ARTICLE IV

Standing Committees

Section 1: Membership Committee

- a. Shall make The Men's Club known to all persons eligible for membership.
- b. Shall resolve any membership problems, which are relevant to The Men's Club at the earliest date possible.
- c. Shall report any membership problems to the Executive Committee immediately and to the membership at each regular or special meeting.

Section 2: Tournament Committee

- a. Shall set the dates for all tournaments for The Men's Club.
- b. Shall set, with the assistance of the Game Selection Committee, the format and rules for all tournaments in accordance with USGA and local rules, including Article II Section 3, item 1.
- c. Shall manage and up-hold the format and rules of the tournament.
- d. Shall run the tournament.

Section 3: Scheduling Committee

Shall create and maintain play schedules, which shall be posted at the clubhouse and/or emailed to Men's Club members by at least 5:00 pm on the day preceding scheduled play.

Section 4: Handicap Committee

Ensure correct handicaps are utilized for all Men's Club play. All handicaps for Men's Club play shall be the player's most current handicap as reflected in the GSID system (it is the responsibility of individual members to ensure their personal golf scores are correctly posted in the GSID system for handicap purposes).

Section 5: Prize Committee

Shall be responsible for handling all monies collected and disbursed for weekly and tournament play.

Determination of weekly and tournament prize payout amounts is in the sole discretion of the Prize Committee; however, generally all monies collected each week or for each tournament will be disbursed as prizes for Men's Club play.

Section 6: Game Selection Committee

Shall be responsible for determining which competitive golf games will be played by the Men's Club each week, as well as for special events and tournaments which may be played from time to time.

ARTICLE V

Regular meetings of The Men's Club

Section 1: Date and Place

Regular meetings of The Men's Club shall be held at least twice annually in November and February.

Section 2: Agenda for Regular Meetings

- a. Call to order by presiding officer
- b. The Secretary's minutes shall be read and approved
- c. The Treasurer's report shall be given
- d. All standing committee reports shall be given
- e. Any special committee reports shall be given
- f. Old business shall be conducted
- g. New business shall be conducted
- h. Any announcements shall be made
- i. The meeting shall be adjourned

ARTICLE VII

Men's Club Play

Section 1: Weekly Play

USGA Rules and local rules govern play of The Men's Club.

Section 2: Annual Tournament Play

USGA and local rules govern play of The Men's Club.

ARTICLE VIII

Suspension from Good Standing Membership

Members in good standing in The Men's Club may be subject to suspension, in addition to that specified in ARTICLE II Section 3(d) of the by-laws, for conduct or actions detrimental to The Men's Club, The Club at Pennbrooke Fairways or to the Pennbrooke Fairways community.

Section 1: Notice of Consideration of Suspension

- a. The member whose suspension is to be considered shall be notified in writing by the President of The Men's Club of the time and place of the meeting of the Membership Committee at which the suspension of the member is to be considered.
- b. The member being considered for suspension has the right to be present at the meeting, or to waive that right.

Section 2: Consideration of Suspension

- a. The Membership Committee will present to the membership, at a special meeting called for to consider this suspension, the reason or reasons for the proposed suspension, and the recommendation for action.
- b. A majority vote of the members in attendance at the meeting in which the proposed suspension is to be considered is required for the suspension of a member.

Section 3: Suspended Member

- a. Members suspended under the Article may not participate in any activities of The Men's Club until the suspension is lifted
- b. Any member suspended under this Article may petition the Membership at a special meeting for consideration of the removal of suspension subsequent to the suspension

By-Laws approved by Membership April 2, 2008

Amended November 5, 2008

Amended November 10, 2009

Amended February 5, 2013

Amended February 18, 2014

Amended November 13, 2018

Amended November 20, 2020

Dan Coplan, President

Ed Hill, VP

Ralph Donatelli, Secretary

Don Ross, Treasurer